

Action Item List and Tracking Log						Page 1 of 1
Engagement No.:		Name of Submitter:		Date Submitted:		
Action Items Identified						
Item No.: 1	Initiator: AF Core Team	Date: 05 Sept 2001	Assigned To: KPMG Consulting	Due Date: Oct AF Core Team meeting	Date Cleared:	
Item: Charter						
Description: Revise AF Core Team Steering Charter to reflect the offices represented on the core team and identification of the roles of each, i.e. voting member, advisor. May also include the voting methodology of the core team. After incorporating these issues, the charter should be emailed to each member to allow for revision.						
Item No.: 2	Initiator: AF Core Team	Date: 05 Sept 2001	Assigned To: KPMG Consulting	Due Date: Oct AF Core Team Meeting	Date Cleared:	
Item: SysRS						
Description: Revise SysRS section 2.1 to address International Affairs instead of FMS and page 11 to clarify point regarding concurrent users being dependant on number of licenses. Insure each member has a copy of SysRS including appendices.						
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